



LOS ANGELES UNIFIED SCHOOL DISTRICT

Board of Education Report

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| Report Number: | 070-12/13 |
| Date: | November 13, 2012 |
| Subject: | Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve 21 Parent and Family Center Upgrade and Improvement Projects |
| Responsible Staff: | |
| Name | Mark Hovatter, Interim Chief Facilities Executive Maria Casillas, Chief of School, Family and Parent/Community Services |
| Office/Division | Facilities Services Division Parent Community Services Branch |
| Telephone No. | 213-241-4811 and 213-481-3350 |

BOARD REPORT

Action Proposed: Staff proposes that the Board of Education amend the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve 21 parent and family center upgrade and improvement projects, as listed in Attachment A, and authorize the Chief Facilities Executive, and/or his designee, to make required purchases associated with these projects. The total combined budget for these projects is \$2,096,242.

Background: On June 14, 2011, the Board of Education amended the FSD SEP to allocate \$20 Million for the development of parent and family center upgrade and improvement projects. This action was taken to support the District's commitment to increasing parent, family, and community engagement and the implementation of the Board-adopted *Parents as Equal Partners in the Education of Their Children Resolution*. The facilities improvements that will be made in parent and family centers will enhance each school site's ability to develop and deliver parent training and programming that expands parent capacity to support student learning at home and quality instruction at school.

This effort is being led by the Parent/Community Services Branch (PCSB) and FSD with support from school site personnel, parents, Educational Service Centers (ESCs) Parent and Community Engagement (PACE) teams and others. Project scopes are developed based on PCSB parent and family center facilities standards, and may include minor renovations, upgrades and equipping the facility with furniture, fixtures and equipment such as technology and signage. All projects are capital in nature and adhere to bond language and laws. Project scopes, schedules and budgets will vary based on the specific facilities needs and site conditions of each school, with age and technology being the biggest variables.



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Parent and family center upgrade and improvement projects are identified and developed based on the degree of facilities need and programmatic suitability. Schools identified as “focus schools” in the District’s Public School Choice 1.0-3.0 process were prioritized as potential sites for projects. However, non-PSC focus school sites, based on facilities need and program suitability, were also identified in order to ensure appropriate geographic implementation.

Through the Public School Choice process the District identifies schools in need of immediate and comprehensive support to improve student achievement. Such schools are categorized as “focus schools”. Each school plan submitted to the District to operate a PSC focus school includes an extensive parent and community engagement plan that is developed in collaboration with parent and community members. Focus schools remaining under LAUSD operation after undergoing the PSC process receive targeted support to ensure that the school plan, including the parent and community engagement plan, is successful in positively impacting student achievement.

A parent and family center upgrade and improvement project is being proposed for each PSC 1.0-3.0 focus school that remains under LAUSD operation and that has not yet received such a project. These parent and family center upgrade and improvement projects will help former focus schools more fully implement their parent and community engagement plans to increase student achievement through authentic parent and community engagement.

FSD staff visited all identified school sites to determine facilities needs, evaluate project feasibility and develop scope. These efforts resulted in the 21 projects proposed in this Board Report.

Once these projects are complete, the District will have upgraded and/or improved parent and family centers to meet PCSB parent and family center facilities standards at more than 80 schools (approximately 30 of which were funded with Board Member Priority funds).

Expected Outcomes: Execution of these projects will help enable existing parent and family centers to be transformed into learning/training centers where parents can access essential resources to support their children’s learning. The District’s goal of increasing parent and family engagement to promote academic success will also be furthered with the execution of the 21 proposed projects.

Board Options and Consequences: A “yes” vote will allow staff to execute the projects listed in Attachment A. Failure to approve this Board action will delay the projects and ultimately



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the benefit to schools, as well as the anticipated increase in parent and family engagement.

Staff anticipates that the proposed capital investments will help support a variety of parent learning/training needs; encourage parent participation in their students' education; promote online resources such as the Parent Access System, Integrated Student Information System, Echoices and the FAMILIES website and enhance learning environments.

Policy Implications: The action proposed is consistent with Board-approved uses of local bond funds and its commitment to address unmet school facilities needs and provide students with a safe and healthy learning environment. It also supports the Board-approved *Parents as Equal Partners in the Education of their Children Resolution*, and the District's Strategic Roadmap, Performance Meter and Core Beliefs that pertain to parent, family and community engagement.

Budget Impact: The total project budget for the 21 projects is \$2,096,242. All funding is from the \$20 Million allocation of Bond Program funds earmarked specifically for parent and family center upgrade and improvement projects.

Issues and Analysis: Research has shown that parent engagement is inextricably linked to student achievement and success; as such the District has identified family and community, together with students and educators, as part of its theory of change to personalize the learning environment for all students and adults. Investing bond funds to enhance parent and family centers will provide the welcoming environment for which engagement can occur and student achievement can be supported. This action, if approved, will also help move the District closer to achieving its goal of increased parent, family and community engagement, and ultimately college-prepared and career-ready students at every school.

Bond Oversight Committee Recommendations: This item was considered by the School Construction Bond Citizens' Oversight Committee (BOC) at its meeting on October 17, 2012. The BOC adopted the attached resolution by a vote of 8 ayes and 3 nays.

Staff has concluded that this proposed SEP amendment will help facilitate implementation of the SEP, and therefore, it will not adversely affect the District's ability to successfully complete the SEP.

Attachments: Attachment A
Informative
Desegregation
Impact Statement



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Respectfully submitted,

APPROVED BY:

DR. JOHN E. DEASY
Superintendent

MICHELLE KING
Senior Deputy Superintendent
School Operations

APPROVED &
PRESENTED BY:

DAVID HOLMQUIST
General Counsel

Approved as to form

MARK HOVATTER
Interim Chief Facilities Executive
Facilities Services Division

TONY ATIENZA
Director of Budget Services and Financial
Planning

MARIA CASILLAS
Chief of School, Family and Parent/Community
Services Parent Community Services Branch

Approved as to budget impact statement

BILL WHERRITT
Deputy Director of Program Support
Facilities Services Division

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Parent and Family Center Upgrade Improvement Projects

Attachment A



| ESC | BD | School | Project Description | Project Budget | Anticipated Construction Schedule | |
|-------|----|-------------------|---|----------------|-----------------------------------|---------|
| | | | | | Start | Finish |
| ISIC | 7 | 107th Street ES | Equip with tables, chairs, children's corner, signage, media cart and computers with cart. Provide exterior paint, replace exterior doors and locks. | \$92,830 | Q1-2013 | Q4-2013 |
| ISIC | 7 | Carson HS | Equip with tables, chairs, children's corner, signage, media cart and computers with cart. Replace exterior doors and locks. | \$93,530 | Q1-2013 | Q4-2013 |
| ISIC | 7 | Gardena HS | Equip with tables, chairs, children's corner, media cart, computers and signage. Repair flooring and upgrade interior with paint. Install window for supervision between partition wall. | \$111,752 | Q1-2013 | Q4-2013 |
| ISIC | 5 | Jefferson HS | Equip with tables, chairs, children's corner, media cart, signage, and computers. Upgrade interior and exterior with paint and replace doors. | \$97,346 | Q1-2013 | Q4-2013 |
| ISIC | 1 | La Salle ES | Equip with tables, chairs, children's corner, signage and computers. Repair flooring. Upgrade interior with paint. Replace exterior doors. | \$90,230 | Q1-2013 | Q4-2013 |
| East | 2 | Lincoln HS | Equip with tables, chairs, children's corner, signage, computers and media cart. Upgrade interior with paint. | \$80,672 | Q1-2013 | Q4-2013 |
| ISIC | 1 | Los Angeles HS | Equip with tables, chairs, children's corner, media cart, computers, signage. Repair air conditioning and upgrade interior with paint. | \$104,530 | Q1-2013 | Q4-2013 |
| ISIC | 1 | Mann MS | Equip with tables, chairs, children's corner, media cart, computers and signage. Upgrade interior with paint. Repair lights and ceiling tiles. | \$93,860 | Q1-2013 | Q4-2013 |
| West | 4 | Marina del Rey MS | Upgrade flooring and interior with paint. Equip with tables, chairs, children's corner, signage, computers and a media cart. Reconfigure computer wiring. Repair existing cabinet hardware. Replace exterior doors. | \$101,890 | Q1-2013 | Q4-2013 |
| West | 4 | Mark Twain MS | Equip with tables, chairs, children's corner, computers and signage. Renovate flooring. Provide interior paint, and whiteboards. Replace exterior doors and locks. | \$97,323 | Q1-2013 | Q4-2013 |
| ISIC | 1 | Muir MS | Equip with tables, chairs, children's corner, media cart, signage, and computers. Provide interior paint and new whiteboards. | \$88,612 | Q1-2013 | Q4-2013 |
| North | 3 | Napa ES | Equip with tables, chairs, children's corner, media cart, signage, and computers. Provide interior paint and new window blinds. Remove partition wall and unused shelving. | \$107,530 | Q1-2013 | Q4-2013 |
| East | 2 | Ramona CHS | Provide tables, chairs, children's corner, media cart, computers and signage. Remove existing built-in cabinets and bookcases. Upgrade interior with paint and replace exterior locks. | \$98,330 | Q1-2013 | Q4-2013 |
| South | 5 | San Antonio ES | Provide new flooring. Equip with tables, chairs, children's corner, storage cabinets, signage, media cart and computers. Replace doors and locks. | \$108,035 | Q1-2013 | Q4-2013 |
| ISIC | 6 | San Fernando MS | Equip with tables, chairs, children's corner, media cart, computers, and signage. Upgrade interior with paint. | \$112,508 | Q1-2013 | Q4-2013 |

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Board of Education Report Parent and Family Center Upgrade Improvement Projects Attachment A



| ESC | BD | School | Project Description | Project Budget | Anticipated Construction Schedule | |
|-------|----|----------------------------|---|--------------------|-----------------------------------|---------|
| | | | | | Start | Finish |
| South | 7 | San Pedro HS | Equip with tables, chairs, children's corner, media cart, computers, whiteboards, and signage. Remove counter and built-in cabinets and install cabinets. | \$101,462 | Q1-2013 | Q4-2013 |
| North | 3 | Shirley ES | Equip with tables, chairs, children's corner, media cart, computers and signage. Upgrade flooring, and replace doors and locks. | \$108,549 | Q1-2013 | Q4-2013 |
| South | 5 | South Gate MS | Equip with tables, chairs, children's corner, media cart, computers, blinds, and signage. Upgrade interior with paint. Provide new AC window unit and replace exterior locks. | \$109,143 | Q1-2013 | Q4-2013 |
| ISIC | 6 | Sun Valley MS | Equip with tables, chairs, children's corner, media cart, computers signage, and whiteboards. Upgrade interior with paint. | \$85,190 | Q1-2013 | Q4-2013 |
| North | 6 | Telfair ES | Equip with tables, chairs, children's corner, media cart, computers, signage and whiteboards. Upgrade flooring and interior with paint. | \$128,790 | Q1-2013 | Q4-2013 |
| ISIC | 1 | YES Academy - Hyde Park ES | Equip with tables, chairs, children's corner, media cart, computers window blinds and signage. Replace doors and locks. | \$84,130 | Q1-2013 | Q4-2013 |
| | | | | \$2,096,242 | | |

**LOS ANGELES UNIFIED SCHOOL DISTRICT
SCHOOL CONSTRUCTION BOND CITIZENS' OVERSIGHT COMMITTEE**

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Stephen English, Chair
L.A. City Controller's Office

Pamela Schmidt, Vice-Chair
Early Education Coalition

Maria Cabildo, Secretary
LAUSD Student Parent

Ilene Ashcraft, Executive Committee
Tenth District PTSA

Quynh Nguyen, Executive Committee
LAUSD Student Parent

Bill Brewington
Thirty-First District PTSA
Paul Escala
CA Charter School Association
Eva Hain
AARP
John Hakel
Assoc. General Contractors of CA
James Herr
L.A. Chamber of Commerce
Robbie Hunter
L.A. County AFL-CIO
Stuart Magruder
American Institute of Architects
Jim Schneiderman
L.A. Co. Auditor-Controller's Office
Joan Sullivan
L.A. Mayor's Office
Barry Waite
CA Tax Reform Assn.

Elizabeth Lugo (Alternate)
LAUSD Student Parent
Becki Nadybal (Alternate)
L.A. Mayor's Office
Judi Thomas (Alternate)
L.A. Co. Auditor-Controller's Office

Joseph P. Buchman – Legal Counsel
Burke, Williams & Sorensen, LLP
Thomas A. Rubin, CPA
Oversight Committee Consultant
Gary C. Anderson, PhD
Bond Administrator
Daniel Hwang
Administrative Analyst

**RESOLUTION 2012-31
BOARD REPORT NO. 070-12/13**

**AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION
PLAN TO DEFINE AND APPROVE 21 PARENT AND FAMILY CENTER UPGRADE AND
IMPROVEMENT PROJECTS**

WHEREAS, Staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve 21 parent and family center upgrade and improvement projects, and authorize the Chief Facilities Executive, and/or his designee, to make required purchases associated with these projects; and

WHEREAS, The total combined budget for these projects is \$2,096,242; and

WHEREAS, On June 14, 2011, the Board of Education amended the FSD SEP to allocate \$20 Million for the development of parent and family center upgrade and improvement projects. This action was taken to support the District's commitment to increasing parent, family, and community engagement and the implementation of the Board-adopted *Parents as Equal Partners in the Education of Their Children Resolution*. The facilities improvements that will be made in parent and family centers will enhance each school site's ability to develop and deliver parent training and programming that expands parent capacity to support student learning at home and quality instruction at school; and

WHEREAS, Research has shown that parent engagement is inextricably linked to student achievement and success; as such the District has identified family and community, together with students and educators, as part of its theory of change to personalize the learning environment for all students and adults. Investing bond funds to enhance parent and family centers will provide the welcoming environment within which engagement can occur and student achievement can be supported. This action, if approved, will also help move the District closer to achieving its goal of increased parent, family and community engagement, and ultimately college-prepared and career-ready students at every school

WHEREAS, Project scopes are developed based on Parent/Community Services Branch (PCSB) parent and family center facilities standards, and may include minor renovations, upgrades and equipping the facility with furniture, fixtures and equipment such as technology and signage. All projects are capital in nature and adhere to bond language and laws. Project scopes, schedules and budgets will vary based on the specific facilities needs and site conditions of each school, with age and technology being the biggest variables; and

WHEREAS, Parent and family center upgrade and improvement projects are identified and developed based on the degree of facilities need and programmatic suitability. Schools identified as “focus schools” in the District’s Public School Choice 1.0-3.0 process were prioritized as potential sites for projects. These parent and family center upgrade and improvement projects will help former focus schools more fully implement their parent and community engagement plans to increase student achievement through authentic parent and community engagement

WHEREAS, Non-PSC focus school sites, based on facilities need and program suitability, were also identified in order to ensure appropriate geographic implementation; and

WHEREAS, Execution of these projects will help enable existing parent and family centers to be transformed into learning/training centers where parents can access essential resources to support their children’s learning. The District’s goal of increasing parent and family engagement to promote academic success will also be furthered with the execution of the 21 proposed projects; and

WHEREAS, The proposed action is consistent with Board-approved uses of local bond funds and its commitment to address unmet school facilities needs and provide students with a safe and healthy learning environment. It also supports the Board-approved *Parents as Equal Partners in the Education of their Children Resolution*, and the District's Strategic Roadmap, Performance Meter and Core Beliefs that pertain to parent, family and community engagement; and

WHEREAS, District Staff has concluded that this proposed SEP amendment will help facilitate implementation of the SEP, and therefore, it will not adversely affect the District's ability to successfully complete the SEP.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Citizens’ Bond Oversight Committee recommends that the Board of Education approve an amendment to the Facilities Services Division Strategic Execution Plan to define and approve 21 parent and family center upgrade and improvement projects, as described in Board Report No. 070-12/13, which is attached hereto in the form it was presented to the Oversight Committee.
2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Oversight Committee’s website.

3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Oversight Committee and the District.

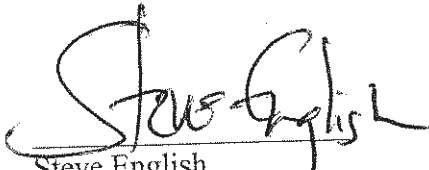
ADOPTED on October 17, 2012, by the following vote:


AYES: 8

ABSTAIN: 0

NAYS: 3

ABSENT: 4


Steve English
Chair


Pamela Schmidt
Vice Chair